# OUT OF CATCHMENT ENROLMENT APPLICATION FORM

Please note that this is an application for consideration of

***Enrolment outside of our Enrolment Management Plan catchment area***

Out-of-Catchment application: Applications from any other person, not meeting the criteria outlined above, is an out-of-catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that the total current and forecast enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out-of-catchment students:-

1. If there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
2. After taking into account the school's projected future enrolment growth.

Out-of-catchment students applying for enrolment at this school are placed on a waiting list

The final outcome of this Application will be sent via Email

## PERSONAL DATA

| | | |
|---|---|---|
| **Student Name** | | |
| **Date of Birth** | _____/ _____/ _____ | **Male / Female** |
| **Current School** | | |
| **Parent/Caregiver Name** | **Mr/Mrs/Ms/Miss/Dr** | |
| **Home Address** | | |
| **Mobile** | | |
| **Email** | | |

**REASON FOR REQUEST FOR ENROLMENT:**

Entry into specialist program (attach application form)

☐ APEX ☐ ADP ☐ International Baccalaureate Diploma Program (IB) ☐ Hospitality Excellence

☐ Immersion Mandarin P – 2 ☐ Sibling _____ ☐ Staff _____

Other reason:_____

YOU MUST SUPPLY COPIES OF THE LAST 2 SEMESTER REPORTS AND LATEST NAPLAN TEST RESULTS WITH THIS APPLICATION FOR IT TO BE CONSIDERED FOR PROSPECTIVE ENROLMENT.

Decisions on Enrolment:

- The Principal is responsible for all decisions on enrolments.
- Where a Principal forms a preliminary view that an application will not succeed, parents will be notified in writing. Parents may respond to the Principal's preliminary view by making a submission to the Principal, no later than seven school days after receiving the preliminary view letter.
- If no submission is received, the Principal's preliminary view will be treated as the final decision and no further notice will be provided.
- If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable.

There is no internal review of the Principal's decision.

☐ **Approved**

☐ **Not Approved**

_____ _____ / _____ / _____

**Lisa Starmer** **Date**

**Executive Principal**

**NOTES:**_____

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