Calamvale Community College is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors. Our values are **Respect**, **Responsibility**, **Resilience** and **Initiative**.

Our moral purpose is *"To engage our community by creating opportunities for growth and belonging so that all learners thrive".* Central to belonging and achievement at Calamvale CC is connecting with others, engaging in learning and developing healthy habits.

Calamvale Community College is a mobile telephone and wearable device-free school. From the beginning of 2024, all Queensland state school students are required to keep their mobile phones switched off and "away for the day" during school hours. Notifications on wearable devices, such as smartwatches, must be switched off so that phone calls, messages and other notifications cannot be sent or received during school hours. All headphones required for learning at school are those suitable for wired connection to a school-approved BYOD learning device. The Student Use of Mobile Devices Procedure applies in the development of this policy.

Our focus for mobile phones and wearable devices is to develop student agency – where students exercise personal responsibility within the policy expectations. The intent of this policy is to establish and maintain an interruption-free focus on educational achievement, and a healthy approach to student wellbeing and engagement by:

• providing optimal learning and teaching environments
• encouraging increased face-to-face social interactions between students
• promoting the health and wellbeing of students through increased social interactions and physical activity
• reducing the potential for students to be exposed to the negative impacts of the digital world, resulting from unsafe or inappropriate technology and social media use.

This policy applies to mobile phones and hand-held or wearable electronic devices. This includes Bluetooth devices, AirPods/headphones, smart watches, personal gaming stations, and hand-held devices that do not meet the requirements of the school approved BYOD learning equipment.

All students are expected to comply with this policy – this includes at all times where students are present on school grounds, representing the school, or on a school activity, camp or excursion.

The school expectations with respect to mobile phones and wearable devices is as follows:

- **Responsibility**– every student will be required to turn off and put away their device upon entering the school   grounds. Smartwatches must be set to flight mode.

- **Resilience** – students will be required to self-manage their access to their mobile device, by ensuring they do not   use it during the school day. This includes during lessons, transiting between classrooms and at break times.

- **Respect** – students will be required to follow the instructions of all staff (including teachers, teacher aides, administration support staff) if they are in breach of this policy. These instructions will include handing in their device to Student Services or HQ.

- **Responsibility** – students in breach of the policy, who are directed to hand in their device will be able to collect their device at the conclusion of the school day from Student Services or HQ. If this is a repeated behaviour, parents/caregivers may be required to collect the device at the conclusion of the school day. Collection details will depend on the frequency of the non-compliance (see processes for non-compliance)

- **Initiative** – students are required to ensure that they are prepared for learning each day, as communication from school to home can only be made by school based telephone systems or via email on a BYOD device.

Medical Requirements

Where access to a personal device is required to support the management of a medical condition, eg. Blood glucose monitoring – this will form part of the school medical management plan and will be recorded under the student's Medical Conditions and Support on Oneschool. Students with a medical condition will be issued with an exemption card and will be expected to only access their device in accordance with the timeline and conditions as agreed to in their signed medical management plan (eg. Diabetes management plan).

Processes for Non-Compliance with the Mobile Phone and Wearable Device Policy

Processes for Non-Compliance with the Mobile Phone and Wearable Device Policy This Mobile Phone and Wearable Device Policy has been developed in line with the Queensland Government advice.

Education and Preparation at the commencement of each year (week 1): Preventative measures for understanding.

All students will have the policy clearly articulated at the initial CCC lesson (Secondary School) each year. The requirements for mobile phone and wearable devices will be clearly articulated in the Student Organiser (Secondary School) and taught during the PBL lesson in the Junior School.

Non-Compliance with Policy – First Infringement (after week 1 of school year):

- Students found using/accessing a device will be directed by the staff member to hand their device into Student Services or HQ. Student Services/HQ Staff will log this submission as an item handed in and a receipt and key will be returned to the student. This will be logged on Daymap.
- Students may collect the device at the end of the school day – minor behaviour.

Non-compliance with Policy – Second Infringement:

- Students found using/accessing a device will be directed by the staff member to hand their device into Student Services or HQ. Student Services/HQ Staff will log this submission as an item handed in and a receipt and key will be returned to the student. This will be logged on Daymap. Student will be referred to the Year Level Co-ordinator via Oneschool entry and student will be required to read and complete a reflection sheet based on the eSafety Commissioner's advice regarding *Balancing your time online:* https://www.esafety.gov.au/young-people/balancing-your-time-online or https://www.esafety.gov.au/young-people/pressures-from-social-media
- Year Level Co-ordinators will make contact with parents/caregivers with supports and information and arrange an after-school detention to complete the eSafety sheet.
- Students may collect the device at the end of the school day.
- Senior Students note that a repeated non-compliance with policy may contribute to a loss of Good Standing.

Non-compliance with Policy – Subsequent Infringements:

- Students found using/accessing a device will be directed by the staff member to hand their device into Student Services or HQ. Student Services/HQ Staff will log this submission as an item handed in and a receipt will be issued to the student. This submission will be logged on Daymap.
- Student will be referred for repeated behaviour to afterschool detention by referral to Deputy Principal.
- Repeated non-compliance, past DP intervention, will be considered a refusal to comply with policy.
- Major behaviour will be entered on Oneschool
- Deputy Principal will contact parent/caregiver to notify collection of the device is required.
- Administration Officer ensures collection by parent/caregiver.

Refusal to Comply with Policy:

- Student refusal to submit a device as required on first or second infringement, or a refusal to complete the reflection sheet:
    - This behaviour will be considered a refusal to follow a school instruction which impacts the good order and management of the school and may result in consideration of a School Disciplinary Absence (suspension).
    - Where this behaviour forms part of an ongoing pattern of misbehaviour outside of device management, further SDA consequences may be considered.

Parental advice of detentions/consequences:
- Parents/caregivers of students who receive a consequence (reflection sheet/detention) will receive this advice via SMS/Email
- Parents/caregivers of students where consideration of an SDA is made, processes, considerations and requirements will be discussed upon the advice of the SDA and return from suspension interview.

Special Considerations:
- Parents/caregivers should contact the Year Level Deputy Principal to discuss the options available if there are specific circumstances that need to be considered.
- Parents/caregivers should contact the Year Level Guidance Officer for recommendation of external agencies/supports for supporting their child if there are ongoing online behaviours of concern.
- An interpreter or support person can be arranged, if required, to attend a meeting with the principal or delegate regarding student concerns and supports.

Special Considerations:

This policy has been developed in accordance with and with consideration of the:
- Education (General Provisions) Act 2006 (Qld) Chapter 12, Part 9 ss.360-363
- Disability Standards for Education 2005 (Commonwealth)
- Department of Education and Training Inclusive Education